

# *Mustang Park Owners' Association, Inc.*

## NOTICE OF ANNUAL MEETING Thursday, December 03, 2020 7:00 P.M.

Dear Mustang Park HOA Member,

In accordance with Article 3, Section 3.4 of the bylaws for Mustang Park Owners' Association, Inc., you are hereby given notice of and requested to attend the **2020 Annual Homeowners Meeting**. The Annual Homeowners Meeting is scheduled for **Thursday, December 03 2020 at 7:00PM via Zoom.com**.

Since we are unable to conduct an in-person meeting, due to the Covid-19 threat, no floor nominations will be taken during the meeting. Once the meeting adjourns, voting on the HOA Website will be open for 24 hours for homeowners to cast their vote. The Mustang Park HOA anticipates posting election results on the Website within seventy-two hours of the annual meeting. The HOA Website is [www.mustangparkhoa.com](http://www.mustangparkhoa.com).

**The meeting will be held via Zoom. In order to join the meeting please visit [www.zoom.com](http://www.zoom.com) and click on Join Meeting.**

**Meeting ID: 835 6163 3550 / Passcode: 638366**

**Also, to avoid an echo through the website when speaking, please call in to 346 248 7799.**

A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. The Bylaws state that in order to hold a meeting and conduct business of the Association, there must be a quorum present. A quorum is the number of homes represented either in person or by proxy. **The quorum required to elect directors is ten percent (10%) of all lot owners.** If the quorum for the annual meeting is not met, the Association will not be able to conduct any Association business, and will incur additional expenses to recall, reschedule and re-notice.

An election will be held to fill two (2) positions on the Board of Directors, with two-year, terms. If you are interested in running, please complete the Candidacy Form and return it to Legacy Southwest Property Management.

If you have any questions or concerns that you would like addressed at the meeting, please fill out the Question or Comments page enclosed and email it back to [chelsea@legacysouthwestpm.com](mailto:chelsea@legacysouthwestpm.com) no later than Friday, November 13, 2020

**Please take a moment to sign and return the enclosed proxy even if you plan to attend, as unforeseen circumstances can occur.** Mail the proxy to Legacy Southwest PM at 8668 John Hickman Pkwy, Suite 801, Frisco, Texas 75034, or email it to [brianca@legacysouthwestpm.com](mailto:brianca@legacysouthwestpm.com). Your attendance or proxy will help fulfill the quorum requirements.

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## CANDIDACY QUESTIONNAIRE

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please tell us about yourself:** Include business, Spouse, Children, Hobbies etc., Number of years lived in Mustang Park Homeowners Association.

**Please write past experiences/work:** that qualifies you for a position on the Board of Directors:

**Areas that you feel can be improved in the Mustang Park Owners' Association:**

**Do You have any commitments that will restrict:** you from serving on the Board of Directors? (Travel, employment, other meetings):

By submitting this form, I acknowledge that I accept those responsibilities as described in the Bylaws, if elected, and I am aware that the information provided on this form may or may not be published in the annual meeting welcome packet.

**Circle the committees you may be interested in:**

Architectural

Landscape

Neighborhood Safety

Social

Newsletter

City of Carrollton Neighborhood

***DEADLINE TO SUBMIT THIS FORM IS MONDAY, NOVEMBER 30, 2020 BY  
NOON. This form may be submitted by mail to  
Legacy Southwest PM, 8668 John Hickman Pkwy Suite 801, Frisco, TX 75034.  
By email to [Chelsea@legacysouthwestpm.com](mailto:Chelsea@legacysouthwestpm.com)***

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## 2020 Annual Meeting Agenda

- I. Call Meeting to Order
- II. Establish Quorum
- III. Proof of Notice
- IV. Introductions
  - a. Board of Directors
  - b. Management
- V. Review & Approve 2019 Annual Meeting Minutes
- VI. Review of Financials
- VII. Legal Matters
- VIII. Committee Reports
- IX. Neighborhood Safety Issues
- X. Board of Directors Election
  - a. Candidate Presentations
- XI. Adjournment

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**\*\*\*\*\* Important – Do Not Discard \*\*\*\*\***

## **2020 Annual Meeting Proxy**

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of the Mustang Park Owners’ Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for Thursday, December 03, 2020 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- ☐ Quorum purposes only
- ☐ Board of Director: \_\_\_\_\_ (if no Director is listed, then the proxy will be given to the Board President)

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

### **Sign and Date**

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): \_\_\_\_\_

\_\_\_\_\_  
Your Signature-Owner/Member

\_\_\_\_\_  
Your Printed Name-Owner/Member

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

**The deadline to return the proxy is Wednesday, December 02, 2020**

Legacy Southwest Property Management, LLC  
8668 John Hickman Pkwy., Ste 801, Frisco, TX 75034  
E-mail: [brianca@legacysouthwestpm.com](mailto:brianca@legacysouthwestpm.com)

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## 2020 Annual Meeting Question or Comments

In order to help meet our deadline, we are asking that you send in your questions and/or comments ahead of time. You may submit your concerns via this form by mail to Legacy Southwest Property Management, 8668 John Hickman Pkwy., Suite 801, Frisco, TX 75034, ATTN: Mustang Park Annual Meeting, or via email to [brianca@legacysouthwestpm.com](mailto:brianca@legacysouthwestpm.com). This form must be submitted no later than Monday, November 30, 2020.

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