

# **Mustang Park HOA Annual Meeting Agenda**

Thursday, December 6, 2018

7:00-8:00 P.M.

## **Hebron High School Cafeteria**

4207 Plano Pkwy

Carrollton, TX 75010

1. Call to Order – Ananth Reddy
  - a. Establish quorum
  - b. Proof of Notice
  - c. Introductions
2. Approval of minutes from last Annual Meeting Nov 28, 2017
3. Financial Report – Ananth Reddy / Selina Emminger
4. Projects completed and pending during 2018 – Selina / Meredith Barnett
5. Committee Reports: Social/Newsletter – Leah Marshall
6. Neighborhood safety issues – Sean Lathan
7. Election of Board of Directors for 2019
  - a. Introduction of candidates
  - b. Nominations from the floor
  - c. Voting
  - d. Announcement of election results – Meredith Barnett
8. Adjournment

**Each household is eligible to have one vote.**

# Mustang Park Homeowners Association, Inc.

## A Texas Non-Profit Corporation

Dear Homeowner:

Per the governing documents of the Mustang Park Homeowners Association, there will be an Annual Meeting of the members on **Thursday, December 6, 2018, at 7:00 p.m.. Sign in starts at 6:30pm at the Hebron High School in the cafetorium. The address is 4207 Plano Pkwy Carrollton, TX 75010.** The meeting will be held for the following purposes:

1. To elect two (2) new Board Member(s).
2. Discuss financials

**Please find the following enclosed:**

1. An agenda for the Annual Meeting.
2. A proxy form in the event you are unable to attend.
3. A Board Member Candidate form.

**In the event you are unable to attend the meeting, please complete the enclosed proxy form and return it by email to [Meredith@Legacysouthwestpm.com](mailto:Meredith@Legacysouthwestpm.com).**

During the Annual Meeting, the owners will elect two (2) member(s) to the Board. In anticipation of the Annual Meeting, the current Board would like to extend to you the opportunity to nominate either yourself or another owner for election to the Board. Nominations are open to any owner and should be made using the attached Board Member Candidate Profile form. You may return the Board Member Candidate Profile form by following the instructions for return of the proxy form. **The deadline for receipt of nominations is December 5<sup>th</sup>, 2018.** Please be advised that nominations will also be called for during the Annual Meeting.

Please arrive a few minutes early to sign in and receive your materials before the meeting starts. The meeting will begin promptly at 7:00 p.m. We look forward to seeing you. If you have any questions, please call me at 214.705.1615

Regards,

Meredith Barnett

Community Manager, Legacy Southwest Property Management

Legacy Southwest Property Management, LLC  
8668 John Hickman Parkway #801  
Frisco, TX 75034

Phone: 214.705.1615      Email: [Meredith@Legacysouthwestpm.com](mailto:Meredith@Legacysouthwestpm.com)

# Mustang Park Homeowners Association 2018 Annual Meeting

## Proxy

**KNOW ALL MEN BY THESE PRESENTS**, that the undersigned Homeowner in Mustang Park Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below)**:

Option #1 \_\_\_\_\_ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of Mustang Park Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only. The proxy will be held by a Director not running but will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

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Owner's Name (Printed)

Signature of Owner

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Owner's Property Address

Date

**The deadline to send in the proxy is December 5, 2018**

# **Mustang Park Homeowners Association, Inc.**

2018 Annual Meeting and Election of Board of Directors

## **Candidate Questionnaire**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please tell us about yourself:** Include business, spouse, children, hobbies, etc., Number of years lived in the Mustang Park Homeowners Association.

**Please write past experiences/work that qualifies you for a position on the Board of Directors:**

**Areas that you feel can be improved in the Mustang Park Home Owners Association:**

**Please circle the committees you may be interested in:**

- |                  |               |                                    |
|------------------|---------------|------------------------------------|
| 1. Architectural | 2. Landscape  | 3. Neighborhood safety             |
| 4. Social        | 5. Newsletter | 6. City of Carrollton Neighborhood |

**Do you have any commitments that will restrict** you from serving on the Board of Directors?  
(Travel, employment, other meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2018 Annual Meeting packet.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

**Please return this form no later than November 29th, 2018 via email in order to have it posted on the website to [Meredith@Legacysouthwestpm.com](mailto:Meredith@Legacysouthwestpm.com) or by mail to:**

**8668 John Hickman Pkwy #801, Frisco, TX 75034.**

# Mustang Park Homeowners Association, Inc.

## 2018 Annual Meeting Ballot

Please vote for two (2) members to be elected to the board.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

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NAME (please print clearly)

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ADDRESS (please print clearly)

**MUST LIST ADDRESS IN ORDER TO BE VALID**